

## **Horizon NEW BUSINESS Cut-Off Dates**

<b>New Business Effective date*</b>	<b>New Business Cut off*</b>
1/1/2012	12/30/11
1/15/2012	1/13/2012
1/28/2012	1/27/2012
2/1/2012	1/31/2012
2/15/2012	2/14/2012
2/28/2012	2/27/2012
3/1/2012	2/29/2012
3/15/2012	3/14/2012
3/28/2012	3/27/2012

## **Horizon CONVERSIONS Cut-Off Dates**

<b>Conversion Effective date*</b>	<b>Conversion Cut off*</b>
1/1/2012	<b>12/22/2011</b>
1/15/2012	1/9/2012
1/28/2012	1/23/2012
2/1/2012	1/25/2012
2/15/2012	2/8/2012
2/28/2012	2/21/2012
3/1/2012	2/23/2012
3/15/2012	3/8/2012
3/28/2012	3/21/2012

- Please note for conversions, if you miss the cut off date, you must wait until the following month to submit the group plan changes.

\*Please note the above dates may be subject to change with 60 day notification.