

## **Horizon NEW BUSINESS Cut-Off Dates**

<b>New Business Effective date*</b>	<b>New Business Cut off*</b>
1/1/2012	12/30/2011
1/15/2012	1/13/2012
1/28/2012	1/27/2012
2/1/2012	1/31/2012
2/15/2012	2/14/2012
2/28/2012	2/27/2012
3/1/2012	2/29/2012
3/15/2012	3/14/2012
3/28/2012	3/27/2012
4/1/2012	3/31/2012
4/15/2012	4/14/2012
4/28/2012	4/27/2012
5/1/2012	4/30/2012
5/15/2012	5/14/2012
5/28/2012	5/27/2012
6/1/2012	5/31/2012
6/15/2012	6/14/2012
6/28/2012	6/27/2012
7/1/2012	6/30/2012

7/15/2012	7/14/2012
7/28/2012	7/27/2012
8/1/2012	7/31/2012
8/15/2012	8/14/2012
8/28/2012	8/27/2012
9/1/2012	8/31/2012
9/15/2012	9/14/2012
9/28/2012	9/27/2012
10/1/2012	9/30/2012
10/15/2012	10/14/2012
10/28/2012	10/27/2012
11/1/2012	10/31/2012
11/15/2012	11/14/2012
11/28/2012	11/27/2012
12/1/2012	11/30/2012
12/15/2012	12/14/2012
12/28/2012	12/27/2012

## **Horizon CONVERSIONS Cut-Off Dates**

<b>Conversion Effective date*</b>	<b>Conversion Cut off*</b>
1/1/2012	12/22/2011
1/15/2012	1/9/2012
1/28/2012	1/23/2012
2/1/2012	1/25/2012
2/15/2012	2/8/2012
2/28/2012	2/21/2012
3/1/2012	2/23/2012
3/15/2012	3/8/2012
3/28/2012	3/21/2012
4/1/2012	3/26/2012
4/15/2012	4/9/2012
4/28/2012	4/23/2012
5/1/2012	4/24/2012
5/15/2012	5/8/2012
5/28/2012	5/21/2012
6/1/2012	5/24/2012
6/15/2012	6/8/2012
6/28/2012	6/21/2012
7/1/2012	6/25/2012

7/15/2012	7/9/2012
7/28/2012	7/23/2012
8/1/2012	7/25/2012
8/15/2012	8/8/2012
8/28/2012	8/21/2012
9/1/2012	8/27/2012
9/15/2012	9/10/2012
9/28/2012	9/21/2012
10/1/2012	9/24/2012
10/15/2012	10/8/2012
10/28/2012	10/22/2012
11/1/2012	10/25/2012
11/15/2012	11/8/2012
11/28/2012	11/19/2012
12/1/2012	11/26/2012
12/15/2012	12/10/2012
12/28/2012	12/19/2012

- Please note for conversions, if you miss the cut off date, you must wait until the following month to submit the group plan changes.

\*Please note the above dates may be subject to change with 60 day notification. If date falls on a weekend or Holiday, the deadline is the **business day prior**