

## 2013 Submission Cutoff Calendar

Effective Date	New Business Cut-Off*	Conversion Cut-Off*
1/1/2013	12/30/2012	12/21/2012
1/15/2013	1/14/2013	1/8/2013
1/28/2013	1/15/2013	1/18/2013
2/1/2013	1/31/2013	1/25/2013
2/15/2013	2/14/2013	2/8/2013
2/28/2013	2/27/2013	2/21/2013
3/1/2013	2/28/2013	2/22/2013
3/15/2013	3/14/2013	3/8/2013
3/28/2013	3/27/2013	3/21/2013
4/1/2013	3/31/2013	3/22/2013
4/15/2013	4/14/2013	4/8/2013
4/28/2013	4/27/2013	4/22/2013
5/1/2013	4/30/2013	4/24/2013
5/15/2013	5/14/2013	5/8/2013
5/28/2013	5/27/2013	5/20/2013
6/1/2013	5/31/2013	5/24/2013
6/15/2013	6/14/2013	6/10/2013
6/28/2013	6/27/2013	6/21/2013
7/1/2013	6/30/2013	6/24/2013
7/15/2013	7/14/2013	7/8/2013
7/28/2013	7/27/2013	7/22/2013
8/1/2013	7/31/2013	7/25/2013
8/15/2013	8/14/2013	8/8/2013
8/28/2013	8/27/2013	8/21/2013
9/1/2013	8/31/2013	8/26/2013
9/15/2013	9/14/2013	9/9/2013
9/28/2013	9/27/2013	9/23/2013
10/1/2013	9/30/2013	9/24/2013
10/15/2013	10/14/2013	10/8/2013
10/28/2013	10/27/2013	10/21/2013
11/1/2013	10/31/2013	10/25/2013
11/15/2013	11/14/2013	11/8/2013
11/28/2013	11/27/2013	11/21/2013
12/1/2013	11/30/2013	11/21/2013
12/15/2013	12/14/2013	12/9/2013
12/28/2013	12/27/2013	12/19/2013

**Please note for conversions, if you miss the cut off date, you must wait until the following month to submit the group plan changes.**

*\*Please note the above dates may be subject to change with 60 day notification. If date falls on a weekend or Holiday, the deadline is the **business day prior***