

COBRA Administration Services & Fees

Groups with 100+ Covered Employees

Effective February 1, 2014

COBRA Administrative Services are offered through a preferred arrangement with AmeriHealth Administrators.

Standard Services	Fees
Administrative Service Fee	\$0.55 per covered employee per month*
Minimum Monthly Fee	\$75 per month**
Initial Implementation Fee	Waived
COBRA Qualifying Event Notice	No cost
Transfer Fee	No cost
Renewal Fee	No cost
Custom Reporting Services	\$150 per hour (if applicable)

*AmeriHealth Administrators retains the 2% administration fee on COBRA premiums billed to qualified beneficiaries.

Covered employees include active employees, retirees, and COBRA participants.

**Based on combined administrative fees (PEPM and 2%).

Optional Services	Fees	Please Initial if Elected
COBRA General Notice	\$0.20 per employee per month	

This quote is valid through 90 days after the proposed effective date. This schedule should be signed and delivered to AmeriHealth Administrators at least 30 days prior to the actual effective date of the service to allow for sufficient implementation lead time.

Full legal name of employer: _____

Employer tax ID: _____

Mailing address: _____

Contact name: _____ Title: _____

Phone: _____ Fax: _____ Email: _____

Effective date for COBRA Administration Services: _____

The undersigned hereby acknowledges acceptance of the fees and services selected and authorizes AmeriHealth Administrators to begin implementation.

(Signature) Date

Name Title



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